



Annual Report 2019/2020

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MFRC ANNUAL GENERAL MEETING

Memorandum

MEMORANDUM

5850-4 (MFRC Chairperson)

24 Jul 2020

NOTICE OF THE ANNUAL GENERAL MEETING (AGM) OF THE MOOSE JAW MFRC INC.

Ref.: Bylaw III. 4. (a) of MFRC of Moose Jaw Inc. May 94

This is to advise you that the Annual General Meeting of the Moose Jaw MFRC Inc. will be held at 6:30 pm, Thursday, August 27th, 2020. Enclosed you will find the agenda and various other documents for your review.

T. Barclay

MFRC Chairperson

Enclosures

Dist List

Action

MFRC Board of Directors

MFRC Executive Director

Info

WComd

WAdminO



MFRC ANNUAL GENERAL MEETING

Agenda

Date: Thursday, 27 Aug 2020 at 6:30 p.m.

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. GREETINGS FROM WCOMD AND WCWO
4. ADOPTION OF 2019 AGM MINUTES
5. REPORTS
6. ADOPTION OF 2019/20 AUDITED FINANCIAL STATEMENTS
7. APPOINTMENT OF AUDITOR FISCAL YEAR 2020/21
8. DISCUSSION/RECOGNITIONS
9. ELECTION AND PRESENTATION OF DIRECTORS TO ASSEMBLY
10. AGM MEETING ADJOURNMENT



FROM THE CHAIRPERSON

Tammy Barclay



This has been an unprecedented year for not just our military community but for the world. The COVID-19 global pandemic has completely changed life in some ways and yet in other ways it remains the same. Social distancing is the new normal, and face masks are the necessary fashion of the day. We have been forced to rethink how we stay connected to our friends and loved ones and how to conduct business safely and responsibly. Despite the changes that have been thrust upon us, some things remain steadfast. Our resilience as a community, our commitment to serve and protect and the creativity and ingenuity with which we tackle challenges and forge a new way forward. I am so proud of our MFRC staff for how well they have responded to these unique challenges. They have taken their programming online, found new and creative ways to reach out to our community and these new methods of program delivery have been extremely successful and well received. Not all of our programming could continue to be delivered safely, however, and the difficult decision was made to not offer our Summer Fun program this year which we know is a significant help to our serving and civilian families.

Our community has also been gutted by the Snowbird crash in May which injured Capt. MacDougall and tragically took the life of Capt. Jenn Casey. Our grief was made all the more difficult to bear by not having the freedom to gather together to mourn. It has been a tough year, but one that we have weathered with the strength and compassion that makes me proud to be part of this amazing community. Through all of the challenges we have faced we have had unwavering support which must be acknowledged. My deep thanks to Wing Commander Col. Ron Walker and his senior staff for their strong leadership and tireless support, to Military Family Services (MFS) for their continued funding, particularly for ensuring we had the ability to operate virtually during the pandemic shut down, as well as to our many partners here at 15 Wing which include DND, PSP, CAE and various community organizations. Of course none of what we offer at the MFRC would be possible without the wonderful volunteers, staff and our Executive Director who give of their time and energy so freely to make our community the place of connection and support that we appreciate so deeply. Finally, my sincere thanks to my colleagues on the board of directors. I am inspired by your commitment to serve, your wisdom and your passion to ensure the best for our military families. It is an honour to serve with you as Chairperson of the Moose Jaw MFRC Board of Directors for the upcoming fiscal year.

Tammy Barclay



MOOSE JAW MFRC 2018/19 AGM Minutes

MOOSE JAW MILITARY FAMILY RESOURCE CENTRE ANNUAL GENERAL MEETING (AGM) MINUTES 23 May 2019

5848-4 (15 Wing)
Moose Jaw, SK
S6H 7Z8

23 May 2019

Dist. List

ATTENDANCE:	Bert Olson	MFS WG Liaison
	Joanne Ubell	Finance Chair
	Jackie Lacroix	Secretary
	Amanda Laver	Member at Large
	Brenna Kahvedjian	Member at Large
	Dave Lyons	Member at Large
	Lauren Flaherty	Member at Large
	Regan Gorski	MFRC Executive Director/ Ex-Officio

Members: 81

NOT IN ATTENDANCE:

Dani Basley	Chairperson
Tammy Barclay	Vice/Personnel Chair
Lisa Brake	Program/Evaluation Chair
Holly Jorstad	Member at Large
Caleigh Conway	Portage Member at Large



MOOSE JAW MFRC

2018/19 AGM Minutes (cont.)

23 May 2019

Call to order: This AGM meeting is called to order at 6:10 pm

Adoption of the Agenda: A motion to adopt the 23 May 2019 AGM agenda was made by Lauren Flaherty and seconded by Brenna Kahvedjian.

All in favor. CARRIED.

Greetings from the Wing Commander and MLAS:

Wing Commander Col O'Reilly and Wing Chief CWO Shillingford addressed the community and thanked them for their involvement in the community and volunteer service at MFRC and PSP. As well, appreciation was extended to the MFRC staff and board for their continued service to the military community.

MLA Greg Lawrence brought greetings from the province of Saskatchewan. He acknowledged the challenges that military families face with training and deployment separations, as well as the importance of the support systems in place to mitigate these separations. Mr. Lawrence also spoke to the importance of the Military Family Camping Program and the proud partnership with the province in support of the program for military families. Lastly, he acknowledged and thanked the incoming MFRC board for all they do in support of the military community.

MLA Warren Michelson also brought greetings from the province of Saskatchewan. He thanked the WComd and WCWO for their leadership and support of the relationship between 15 Wing Moose Jaw and the City of Moose Jaw and the Province of Saskatchewan. He extended his gratitude to the military community for all they do, as well as the volunteers who give of themselves selflessly both at the Wing and in various endeavours throughout Moose Jaw.

Review and approval of the 2018 AGM minutes: A motion to approve the minutes of the 2018 AGM was made by Amanda Laver and seconded by Jackie Lacroix.

No further discussion.

All in favour. CARRIED.

Reports:

The 2018-2019 annual report (brochures were supplied on the tables) included the executive summaries, program statistics/outcomes, financials and strategic priorities. A more comprehensive statistical report; as well, the complete audited financial statements were also available on each table.

Adoption of the 2018/19 audited financial statements: The audited financials were presented by the auditor, Ms. Sheila Roy. A motion to approve the 2018/19 audited financial statements was made by Lauren Flaherty and seconded by Brenna Kahvedjian.

No further discussion.

All in favour. CARRIED.



MOOSE JAW MFRC

2018/19 AGM Minutes (cont.)

Appointment of auditor for fiscal year 2019/2020: A motion to approve the appointment of Sheila Roy & Associates/ Priority Accountants as the auditor for FY 2019/2020 was made by Joanne Ubell and seconded by Jackie Lacroix.

No further discussion.
All in favour. CARRIED.

Discussion/ Recognitions: Board Member, Bert Olson thanked the community for their support. As well, he thanked the CANEX for their support of the MFRC/PSP 'Partners for a Better Community' volunteer program appreciation. The MFRC Volunteer Services Coordinator and PSP Community Recreation Coordinator joined the MFRC Acting Chair to present recognition coins to the following recipients:

Spirit of Military Families Coin - Adult Volunteer of the Year

Recipients of the Spirit of Military Families coin symbolize above and beyond the normal performance, contributions and accomplishments that best typify strong and relentless support to the military family.

Jackie Lacroix is awarded this gift of a coin which acknowledges outstanding volunteer service to the 15 Wing community. Jackie's contributions to the MFRC volunteer and community programs have served to promote and enhance the quality of life in the military community. With her involvement in the Kids Kloset (sic) Consignment Store, our Special Events Committee and our Board of Directors, Jackie has contributed over 200 hours of volunteer time to our centre. Jackie is a very valuable asset to the community and extremely deserving of recognition for her volunteer efforts.

Spirit of Military Families Coin – Volunteer Family of the Year

The Benson family is awarded this gift of a coin which acknowledges outstanding volunteer service to the 15 Wing community. Their contributions to the MFRC volunteer and community programs have helped to promote and enhance the quality of life in the military community. The Benson family have volunteered at our Special Events throughout the year and they are extremely deserving of recognition for their volunteer efforts.

Spirit of Military Families Coin – Youth Volunteer of the Year

Hannah Wright is awarded this gift of a coin which acknowledges her outstanding volunteer service to the 15 Wing community. Her contributions assisting at our Special Events, and helping with the Teen Centre Bottle Drive have served to promote and enhance the quality of life in the community. Hannah is truly deserving of recognition for her outstanding volunteer efforts.



MOOSE JAW MFRC

2018/19 AGM Minutes (cont.)

Election/Presentation of the new board to the community:

Chair thanks the community, chain of command and fellow board members for their ongoing support.

Tammy Barclay
Lisa Brake
Amanda Laver
Holly Jorstad

Dani Basley
Joanne Ubell
Brenna Kahvedjian
Dave Lyons

Bert Olson
Jackie Lacroix
Lauren Flaherty
Caleigh Conway

Adjournment: A motion to adjourn the meeting was made by Jackie Lacroix.
All in favour. CARRIED. The meeting was adjourned at 6:34 pm.

Prepared by:

Jacelyn Lacroix
Secretary
Moose Jaw MFRC

Date

Reviewed by:

CWO Shillingford
WCWO – Ex-Officio
15 Wing Moose Jaw

Date

Reviewed by:

Col R.J. Walker
WComd
15 Wing Moose Jaw

Date

Approved by:

Tammy Barclay
Chairperson
Moose Jaw MFRC

Date



MOOSE JAW MFRC

About Us

VISION STATEMENT

Strong, capable and resilient families in a supportive Canadian Armed Forces community.

MISSION STATEMENT

The Moose Jaw MFRC Inc. is collaboratively engaged with our military families and community and defence partners, which affects positive community transitions and relevant and adaptive family services, programs and resources for military families.

VALUE STATEMENTS

- We believe that there are unique stressors placed upon military personnel and their families.
- We believe that all people are equal and we value their ideas, concerns, needs, feelings, input and feedback.
- We believe that our programs should be accessible and reflect the input of community members.
- We believe that all people are to be treated with respect and dignity.
- We believe strongly in each person's right to privacy and confidentiality, as long as it doesn't endanger oneself or others.
- We believe that when people are given access to resources and support, they are capable of taking responsibility for their own problems.
- We believe in respecting the unique cultural diversity found within the community.
- We believe that all members of this community have an effect on the overall quality of the Canadian Armed Forces and the extended community.
- We believe in people's need to belong and experience stability.
- We believe that the decisions made should take into account the needs of the total community.



MOOSE JAW MILITARY FAMILY RESOURCE CENTRE



MILITARY FAMILY RESOURCE CENTRE (MFRC) GOVERNANCE FORMALIZATION

At the MFRC Governance Forum, Chief Military Personnel Command (CMPC) announced the Chief of Defence (CDS) decision on the governance model for MFRCs. Specifically, the Formalized Model was selected as the construct on which MFRC governance would be established moving forward.

The Formalized Model maintains the "by families for families" governance philosophy, and it builds on current practices by clearly defining stewardship and accountability responsibilities by Military Family Services (MFS); Base/Wing Commanders (B/W CO); and the Board of MFRCs. As presented at the Governance Forum, MFS, as the funder and steward of the Military Family Services Program (MFSP), will establish and monitor standardized Board operational processes including Bylaws, recruitment and selection, strategic planning, performance monitoring and outcome measurement, etc.; conduct financial and program audits; formalize and adjudicate conflict processes with all stakeholders; establish clear responsibilities matrices and monitor adherence. The B/W CO will monitor standardized governance processes ensuring involvement in community needs establishment, strategic plan implementation, Board recruitment, etc. in accordance with established Terms of References (TORs). The Board of Directors will set strategic direction with "Parameters for Practice" guiding implementation of activities associated with the governance/ operations of MFRCs and act as autonomous employers and managers of MFRC staff.

To initiate the implementation of the Formalized Model, CMPC directed that an action plan be produced and published in early 2019. As such, MFS has been establishing a process on which to collect and leverage best practices; determine current gaps and areas of opportunities; and capture the impact of MFRCs in a Formalized Governance approach.

Beginning in January 2019, MFS will be reaching out to MFRCs and B/W COs to discuss participation in the collection of best practices and opportunities to support the building of the Formalized Model components. Efforts will be made to engage as many MFRCs as possible, but to manage expectations and workload, MFS will reach out to different locations for different topics. As always, however, you are welcome to submit your best practices to MFS.

The Formalized Model Action Plan will be published at www.CFMWS.com as soon as it is approved. MFS will endeavour to provide updates on the website as new information arises.

Director Military Family Services
Canadian Forces Morale and Welfare Services



MOOSE JAW MFRC

Annual Service Delivery Data

ANNUAL MFSP SERVICE DELIVERY DATA REPORTING FORM
FY 2019-2020

MFRC Moose Jaw

1. # FAMILY MEMBER CONTACTS

1.a. As closely as possible, please provide the total number of family member contacts for the following MFSP services.

Information and Education / Awareness (#) 487

Referral and Support / Services (#) 389

Intervention (#) 245

2. # FAMILY MEMBERS SERVED

2.a. As closely as possible, please provide the total number of family members who accessed MFSP services (excluding site-specific services). (#) 1402

2.b. If you have included military members in the total number of family members, please note approximately what percentage of 2.a. is military members. (%) 19

3. STAKEHOLDER AWARENESS AND ENGAGEMENT

3.a. Family services product info supplied, without request (demonstrates communications efforts towards awareness): Approximately how many of the following military family communications/information items/sessions did you supply, without request to NON-MILITARY COC stakeholders (e.g.: schools, community centres, VAC, etc.)? (#)

3.a.i. Brochures / other print info (#) 90

3.a.ii. Briefings / presentations / discussions (#) 20

3.b. Family services product info supplied, without request (demonstrates communications efforts towards awareness): Approximately how many of the following military family communications/information items/sessions did you supply, without request to MILITARY COC stakeholders (e.g.: units, Base/Wing Comd, JPSU, etc.)? (#)

3.b.i. Brochures / other print info (#) 104

3.b.ii. Briefings / presentations / discussions (#) 36

3.c. Demand for information related to family services (demonstrates stakeholder engagement):

Approximately how many requests for information about military families and services did you get from NON-MILITARY COC stakeholders (e.g.: schools, community centres, VAC, etc.) ? (#)

3.c.i. Brochures / other print info (#) 85

3.c.ii. Briefings / presentations / discussions (#) 16

3.d. Demand for information related to family services (demonstrates stakeholder engagement):

Approximately how many requests for information about military families and services did you get from MILITARY COC stakeholders (e.g.: units, Base/Wing Comd, JPSU, etc.)? (#)



MOOSE JAW MFRC

Annual Service Delivery Data

- 3.d.i. Brochures / other print info (#) 154
- 3.d.ii. Briefings / presentations / discussions (#) 30

4. WELCOME INFORMATION

- 4.a. Approximately how many families IN TOTAL received a Welcome Package from your MFRC within 90 days of being posted in. (#) 112
- 4.b. Approximately how many unique families received welcome information from your MFRC (including # families who received Welcome Packages, attending a community welcome event, brochures or other welcome info) in the past FY ? (#) 240
- 4.c. Is your MFRC receiving the Posting Messages information necessary to send MFRC Welcome Packages to families within 90 days of being posted in.
Yes

5. STAFF TURNOVER

- 5.a. # voluntary employee departures due to postings. (#) 6
- 5.b. # voluntary employee departures NOT due to postings. (#) 2
- 5.c. Average # of active employees. (#) 26

6. STAFF LEARNING AND DEVELOPMENT

- 6.a. \$ spend on MFRC staff learning and development (\$): 51000

7. BOARD TURNOVER

- 7.a. # board departures due to postings. (#) 2
- 7.b. # board departures NOT due to postings. (#) 1
- 7.c. # of NEW board members brought on in the past FY. (#) 3
- 7.d. Average # of active board members (includes those who departed during FY). (#) 12

8. BOARD GOVERNANCE

- 8.a. # active board members completed (read or trained on) MFRC Board Orientation and Training Modules within the past 24 months. (#) 6
- 8.b. # active board members who attend MFS Board Training (e.g.: in Cornwall, Toronto, etc) during the FY. (#) 2
- 8.c. # active board members who attended other Board training opportunities. (#) 4
- 8.d. Please list the training opportunities that you referred to in 8.c.— Family Svs Regina and UW trg

9. STAFF HOURS DEDICATED TO PROGRAMMING



MOOSE JAW MFRC

Annual Service Delivery Data

- 9.a. Total # program hours provided - MFSP-funded. (#) 9000
- 9.b. Total FTE staff members - MFSP-funded. (#) 12
- 9.c. Total # program hours provided - NOT MFSP-funded. (#) 4950
- 9.d. Total FTE staff members - NOT MFSP-funded. (#) 14

10. RATIO OF VOLUNTEER TO PAID STAFF

- 10.a. Total # of volunteers. (#) 74
- 10.b. Total # of new volunteers. (#) 14
- 10.c. Total # of volunteer hours. (#) 2485
- 10.d. Total # full or part-time staff who work in the volunteer program (FTE) - MFSP-funded. (#) 1

11. EDUCATION

- 11.a. # adults and youth who have received education services. (#) 45
- 11.b. Education services-Total hours of direct client care. (#) 540

12. EMPLOYMENT

- 12.a. # adults and youth who have received employment services or referrals to local employment agency (if not offered by MFRC). (#) 48
- 12.b. # adults and youth who have been connected with employers. (#) 35
- 12.c. Employment services-Total hours of direct client care. (#) 1050
- 12.d. # adults and youth who got an interview or a job. (#) 28

13. CHILD CARE

- 13.a. # families who accessed Emergency Child Care. (#) 94
- 13.b. Child Care services- Total hours of direct client care. (#) 1250

14. MENTAL HEALTH SERVICES - OUTREACH

- 14.a. Outreach and Engagement Svs - # staff (FTE). (#) 4
- 14.b. Outreach and Engagement Svs - total # of referrals (to Outreach and Engagement Svs). (#) 141
- 14.c. Outreach and Engagement Svs - total hours (during Outreach and Engagement Svs). (#) 854



MOOSE JAW MFRC

Annual Service Delivery Data

14.d. Outreach and Engagement Svs - total clients. (#) 244

15. MENTAL HEALTH SERVICES - DIRECT CLIENT CARE

15.a. Peer Support - # staff (FTE). (#) 2

15.b. Peer Support - total # of referrals (to peer support). (#) 40

15.c. Peer Support - total hours (during peer support meetings). (#) 420

15.d. Peer Support - total clients. (#) 35

15.e. Psychoeducational - # staff (total FTE count). (#) 1

15.f. Psychoeducational - total hours. (#) 152

15.g. Psychoeducational - total clients. (#) 22

15.h. Psychosocial - # staff (total FTE count). (#) 1

15.i. Psychosocial - average wait time to access services (in days). (#) 8

15.j. Psychosocial - total hours (direct client contact). (#) 185

15.k. Psychosocial - total clients. (#) 15

15.l. Psychosocial - total # new cases opened. (#) 9

15.m. Mental Health Treatment - # staff (total FTE count). (#) 5

15.n. Mental Health Treatment - average wait time to access services (in days). (#) 5

15.o. Mental Health Treatment - total hours (direct client contact). (#) 167

15.p. Mental Health Treatment - total clients. (#) 9

15.q. Mental Health Treatment - total # new cases opened. (#) 5

16. OTHER SOURCES OF FUNDING

16.a. Total revenue for all mandated programs and services - all funding sources.

i. MFS Public (including supplemental but NOT Veteran Family Program): \$936,569

ii. Local Public: \$150,959

iii. Local Non-Public: 0

iv. User Fees: \$69,167

v. Fundraising / Donations / Sponsorships: \$22,978

vi. Grants: \$51,560

16.b. Management and Administration Funding

i. Management and Administration Total Expenses: \$200,662

ii. Total MFRC Revenue: \$1,345,784



Moose Jaw Military Family Resource Centre Inc.

Audited Financial Statements

March 31, 2020

Moose Jaw Military Family Resource Centre Inc.

March 31, 2020

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PRIORITY ACCOUNTING SERVICES CPA PROF. CORP.
2144 CORNWALL STREET
REGINA, Saskatchewan S4P 2K7
306-565-2777

Independent Auditors' Report

To the Board of Directors of Moose Jaw Military Family Resource Centre Inc.

Opinion

We have audited the financial statements of Moose Jaw Military Family Resource Centre Inc., which comprise the statement of financial position as at March 31, 2020, and the statement of operations, statement of changes in net assets and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis of Qualified Opinion paragraph, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at March 31, 2020 and its financial performance and its cash flows for the year then ended in accordance with accounting standards for not-for-profit organizations (ASNPO).

Basis for Qualified Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

In common with many Non-for-Profit Organizations, the Organization derives revenue from donations and other fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to a comparison of recorded revenue with bank deposits and we were unable to determine whether any adjustments might be necessary to revenue, excess of revenue, assets and net assets.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an

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2144 CORNWALL STREET
REGINA, Saskatchewan S4P 2K7
306-565-2777

Independent Auditors' Report

audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**PRIORITY ACCOUNTING SERVICES CPA
PROF. CORP.**

Moose Jaw Military Family Resource Centre Inc.

Statement of Financial Position

March 31, 2020

	Note	2020	2019
Assets			
Current Assets			
Cash		\$ 99,534	\$ 72,017
Accounts receivable, net of allowances	2.	5,162	4,070
Other current assets		9,425	6,566
Total Current Assets		114,121	82,653
Long term investments	3.	407,786	399,372
Total Assets		\$ 521,907	\$ 482,025
Liabilities and Shareholders' Equity			
Current Liabilities			
Accounts payable and accrued liabilities		\$ 612	\$ 1,409
Deferred income/revenue		462,325	392,941
Total Current Liabilities		462,937	394,350
Equity			
Unrestricted Net Assets		58,970	87,675
Total Liabilities and Equity		\$ 521,907	\$ 482,025

Approved on Behalf of the Board:

The accompanying notes are an integral part of these financial statements.

Moose Jaw Military Family Resource Centre Inc.

Statement of Operations

For the Year Ended March 31, 2020

	2020	2019
Revenue		
MFS VA Pilot Grant Revenue	\$ 672	\$ 245
Other revenue	15,136	7,027
VFP Revenue	114,551	117,658
United Way	1,121	126
DMFS: IPSC & Casualty Sup Childcare	955,569	923,949
Other grants	28,903	23,559
Donations	12,089	11,710
Programs for kids and youth	56,081	100,250
DND Funding	150,959	131,460
Interest income	10,890	8,454
Total revenue	1,345,971	1,324,438
Expenses		
Operating expenses	125,302	76,597
Activity Expense	263,363	193,568
Wages and benefits	986,010	1,037,317
Total expenses	1,374,675	1,307,482
Excess (deficiency) of revenues over expenditures	\$ (28,704)	\$ 16,956

The accompanying notes are an integral part of these financial statements.

Moose Jaw Military Family Resource Centre Inc.

Statement of Net Assets

For the Year Ended March 31, 2020

	2020	2019
Unrestricted Net Assets	\$ 87,674	\$ 70,719
Excess (deficiency) of revenues over expenditures	(28,704)	16,956
Unrestricted Net Assets	\$ 58,970	\$ 87,675

The accompanying notes are an integral part of these financial statements.

Moose Jaw Military Family Resource Centre Inc.

Statement of Cash Flows

For the Year Ended March 31, 2020

	Note	2020	2019
CASH FLOWS FROM OPERATING ACTIVITIES:			
Net income (loss) for the period	\$	(28,704)	\$ 16,956
Trade accounts payable		(798)	(7,136)
Deferred liability		69,384	2,798
Increase (decrease) in receivables		(1,092)	4,099
Increase (decrease) in prepaid expense and other assets		(2,859)	(6,566)
TOTAL CASH FLOWS FROM OPERATING ACTIVITIES		35,931	10,151
CASH FLOWS FROM INVESTING ACTIVITIES:			
Purchase of long-term investments		(8,414)	(106,516)
CASH FLOWS FROM FINANCING ACTIVITIES:			
OTHER ACTIVITIES:			
Net cash increase (decreases) in cash and cash equivalents		27,517	(96,365)
Cash and cash equivalents at beginning of period		72,017	168,382
Cash and cash equivalents at end of period	\$	99,534	\$ 72,017

The accompanying notes are an integral part of these financial statements.

Moose Jaw Military Family Resource Centre Inc.

Notes to the Financial Statements

For the Year Ended March 31, 2020

1. Significant Accounting Policies

a. Nature of business/basis of preparation

i. Date and place of incorporation, commencement of operations

Moose Jaw Military Family Resource Centre Inc. (organization) is incorporated under the provincial business corporations act. The Moose Jaw Military Family Resource Centre Inc. operated as a non profit organization that provides support services to military members and families, as well as members and families of civilian partners and contractors. It operates core programs funded by the Department of National Defence. It also operates other programs internally funded.

The Organization is exempt from income taxes under paragraph 149(1)(l) of The Income tax Act.

These financial statements prepared in accordance with the Canadian Accounting Standards for Not-for-Profit organizations.

b. Cash and cash equivalents

Cash and cash equivalents includes short-term investments and highly liquid investments in money market instruments which are carried at the lower of cost and market value with a maturity date of three months or less from the acquisition date. These are valued at cost which approximates market value.

c. Property, plant and equipment

Capital assets are stated at cost and amortization is recorded at 1% per month.

Machinery, equipment, furniture and fixtures and other assets - 1% straight-line method

d. Impairment of long lived assets

In the event that facts and circumstances indicate that the organization 's long-lived assets may be impaired, an evaluation of recoverability would be performed. Such an evaluation entails comparing the estimated future undiscounted cash flows associated with the asset to the asset's carrying amount to determine if a write down to market value or discounted cash flow value is required. The organization considers that no circumstances exist that would require such an evaluation.

e. Financial instruments

The organization has determined that the estimated fair value of the financial assets and liabilities do not differ considerably from their book value.

f. Revenue recognition

Moose Jaw Military Family Resource Centre Inc. follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related

Moose Jaw Military Family Resource Centre Inc.

Notes to the Financial Statements

For the Year Ended March 31, 2020

1. Significant Accounting Policies continued

f. Revenue recognition continued

expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Investment income is recognized as revenue when earned.

Contributed surplus

Volunteers contribute a significant amount of their time each year. Because of the difficulty in determining their fair value, contributed services are not recognized in the financial statements.

g. Use of estimates

The preparation of financial statements in accordance with Canadian accounting standards for not for profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the the reporting period. Actual results could differ from those estimates and may have an impact on future periods.

h. Economic dependence

The Organization received approximately 75% of revenues for services from DMFS(Director of Military Family Services) funded by the Department of National Defence. These core programs operate on renewed contracts for services.

2. Receivables

a. Accounts by period

Accounts receivable consist of the following:

	2020	2019
Taxes receivable	\$ 3,279	\$ 2,187
Trade accounts receivable	1,883	1,883
Total	\$ 5,162	\$ 4,070

3. Investments

Investments consist of the following:

Moose Jaw Military Family Resource Centre Inc.

Notes to the Financial Statements

For the Year Ended March 31, 2020

	2020	2019
GIC		
Conexus two year non redeemable term deposits maturing January 19, 2020. Interest paid annually @ 2.60%	\$ -	\$ 155,414
Conexus two year non redeemable term deposits maturing May 6, 2019. Interest paid annually @ 2.60%	-	243,958
Total equity investments	-	399,372
GIC		
Conexus one year non redeemable term deposits maturing January 19, 2021. Interest paid annually @ 2.10%	158,630	-
Conexus one year non redeemable term deposits maturing May 6, 2020. Interest paid annually @ 2.20%	244,282	-
Accrued interest receivable	4,874	-
Total other investments	407,786	-
Total investments	\$ 407,786	\$ 399,372

4. Property, plant and equipment

Property, plant and equipment consist of the following:

	2020		2019	
	Cost	Accumulated Depreciation	Net Book Value	Net Book Value
Toy lending library	\$ 947	\$ (947)	\$ -	\$ -
English library	550	(550)	-	-
Machinery, equipment, furniture and fixtures	80,760	(80,760)	-	-
French Resources	2,101	(2,101)	-	-
Total	\$ 84,358	\$ (84,358)	\$ -	\$ -

5. Accounts payable

Accounts payable consist of the following:

	2020	2019
Trade accounts payable	\$ 612	\$ 1,409

Moose Jaw Military Family Resource Centre Inc.

Notes to the Financial Statements

For the Year Ended March 31, 2020

5. Accounts payable continued

6. Deferred projects

a. Funds have been received for projects that have yet to be completed

	2020	2019
Deferred projects/wages	\$ 462,325	\$ 392,943

7. Credit risk

Exposure to credit risk, interest rate risk and liquidity risk arise in the normal course of the Organization's operations.

(a) Credit risk:

Credit risk refers to the risk that a counterparty may default on its contractual obligations resulting in a financial loss. Credit risk refers to the risk that a counterparty may default on its contractual obligations resulting in a financial loss. The Organization's principal financial assets are cash, accrued interest receivable and guaranteed investment certificates. The carrying amounts of financial assets in the statement of financial position represent the Organization's maximum credit exposure at the balance sheet date. The amounts disclosed in the statement of financial position are net of allowance for doubtful accounts, estimated based on previous experience and an assessment of the current economic environment. The Organization does not have significant exposure to any individual customer and has not incurred any significant bad debts during the year. Dealing with institutions that have strong credit ratings minimizes credit risk related to cash and guaranteed investment certificates.

(b) Liquidity risk:

Liquidity risk is the risk that the Organization will not be able to meet a demand for cash or fund its obligations as they come due. Liquidity risk also includes the risk of the Organization not being able to liquidate assets in a timely manner at a reasonable price. The Organization monitors its cash flow throughout the year to ensure its revenue collecting practices take into account the timing and level of its cash obligations. The Organization has sufficient funds from which to operate and this risk is considered to be low.

8. Subsequent events

a. COVID-19

"Subsequent to year-end, the World Health Organization ("WHO") announced a global health emergency because of a new strain of coronavirus (the "COVID-19" outbreak). In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally.

Moose Jaw Military Family Resource Centre Inc.

Notes to the Financial Statements

For the Year Ended March 31, 2020

a. COVID-19 continued

The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the Organization's financial condition, liquidity, and future results of operations. The Organization is dependent on its workforce to deliver its services on behalf of the Department of National Defence. If significant portions of the Organization's workforce are unable to work effectively, or if operations are curtailed due to illness, quarantines, or other restrictions in connection with the COVID-19 pandemic, the Organization's operation will likely be impacted and costs may increase. At this time, the Organization's management cannot predict the impact of the COVID-19 pandemic, but management continues to monitor the situation."

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Did you know? The Moose Jaw MFRC is a charitable organization!

Consider us when making your next charitable donation.

Registered charity number 132517384 RR001

