

March 2022

Distribution List

JR RANK'S END YEAR GMM
MEETING HELD 8 MAR 2022 AT 0830HRS @ RCAF MUSEUM

In Attendance:

MS McKellar	PMC
MCpl Lamont	VPMC
MCpl Melaragno	Secretary
Cpl Ferland	Vice-Secretary
Cpl Hornby	Housing Chair
Pte Philpott	Sports Chair
MCpl Roy	Treasurer
Cpl Griffin	Advertising Chair
Cpl MacFarlane	Entertainment Chair
Cpl Magallanes	Vice Treasurer
Paul Butt	PSP Rep

Absent:

Cpl Salter	E-Sports Chair
Cpl Encil	Housing Chair
S2 Furtado	Vice Sports
Kevin Grzybouski	Mess Manager
Melissa Gallant	JR Mess Clerk
Bruce Doyle	Associate Rep
Cpl MacFarlane	Entertainment Chair
Cpl Matson	Vice-Entertainment
Avr Freitas	Living in Rep
Cpl Earle	Vice E-Sports
MCpl Lacroix	Vice Advertising
Cpl Abdelatty	Sponsorship & Donation Rep
Lyndsay Simon	Assistant Mess Manager
Hon PMC	CWO White

<u>INTRODUCTORY REMARKS</u>	Info
1. MS McKellar called meeting to order at 0833 hrs. 2. MS McKellar introduced the mbrs of the mess committee.	
II COMMITTEE REPORTS / OLD BUSINESS Treasurer 3. MCpl Roy discussed financial report for the current year. Budgeted a deficit of \$50,000 this year due to Covid. Monthly revenue for membership dues is a little over \$17,000 and annual revenue is \$205,000. Current membership sits at 1877 members with roughly 1550 paying at any given time. Entertainment 4. Due to Covid, numerous events were not able to happen. The Holiday Tree went well and there are 40 gift cards left over. An e-mail went out with the list of names of the winners and are ready for pick up at the mess office. Sports 5. Due to Covid, numerous events were not able to happen. Thank you for having the patience as we navigated through this time.	Info/ Action PMC

<p>Housing</p> <ol style="list-style-type: none"> 6. Self-help project – gave the mess a facelift. There is a new accent wall that the new logo will be displayed on so congratulations to the winner of the logo contest. 7. Capital Expense Requests: <ul style="list-style-type: none"> - \$75,000 VR - \$5,000 Arcade Games - \$5,000 Food Service items - \$5,000 Patio Beautification 	
<p>III <u>NEW BUSINESS</u></p> <p>VPMC</p> <ol style="list-style-type: none"> 8. Motion to vote in all new committee members currently on the committee: 1st Cpl Carter 2nd Cpl Tourangeau, motion passed. 9. Motion to create new E-Housing and Vice-E-Housing positions: 1st Cpl Carter 2nd Cpl Tourangeau, motion passed. 10. Looking to fill Vice-Housing, Vice-Sponsorship & Donations, E-Housing, and Vice-E-Housing. If there is any interest, please send an e-mail to the Jr Ranks +box along with approval from your CoC. 11. Nomination from the floor was made for E-Housing, nominated mbr was Cpl Hopkins: 1st Cpl Tourangeau, 2nd Cpl Lethbridge, motion passed. <p>Entertainment</p> <ol style="list-style-type: none"> 12. Break down of GL's explained 13. \$19,000 for special events throughout the year 14. \$67,900 for TGIT throughout the year 15. Motion to approve GL for special events and TGIT: 1st Cpl Carter, 2nd Cpl Tourangeau, motion passed. 16. Motion to accept full GL accounts: 1st MCpl Tait, 2nd MCpl Boutilier, motion passed. <p>PMC</p> <ol style="list-style-type: none"> 17. The last time the mess dues were increased was in 2015 which brings the inflation rate to 13.76% over the past seven years. With the current budget and inflation increases, the committee would like to request to increase the mess dues to \$12.00 per month instead of the current \$11.00 per month. If the dues do not get increased, there may have to be fees associated with TGIT, which would be a \$2.00 fee, and future events to offset costs; costs would be determined at a later date. 18. Motion to increase dues from \$11 per month to \$12 per month: 1st Cpl Sweeny, 2nd Cpl Toutangeau, motion denied. 19. Motion to charge \$2 for TGIT since dues increase was not approved: 1st MCpl Tait, 2nd Cpl MacFarlane, motion denied. 20. Will table mess dues increase until next GMM. <p>Sports</p> <ol style="list-style-type: none"> 21. Ball Hockey Tournament aiming for late April (possibly Tri Mess) \$600 budget. 22. Softball tournament in May. 23. Paintball package deal aimed for June - \$1200 being requested. 24. Golf Tourny aimed for Sept - \$4000 allocated but mbrs pay half of green fees for the event. 25. Ice Hockey (Tri Mess) - \$1000 budget. 26. Ski passes - \$2000 being requested and instead of buying tickets, mbrs get reimbursed up to a certain amount (TBD) for their ski lift passes for the FY. 27. Poker Tables are not being purchased due to legalities 	Info/ Action

28. Sports day - \$200 budget. Parents bring own food and the mess will provide snacks/drinks and equipment rentals will be through PSP.
 29. \$150 being allocated for general every month for challenges and extra funding for events if needed.

Housing

30. Asking for \$1200 for office snacks (popcorn/chips for the mess)
 31. Asking for \$7000 for F&E including a cell booster system
 32. Asking for an addition of a proxy form when no additional way for a mbr to cast their vote by any other means. This form would be for one mbr holding the vote for only one other mbr, not multiple mbrs.
 33. Looking to bring in gas cards in addition to taxi chits. If you are going to be the DD for a group of your friends, instead of getting a taxi chit, you would be eligible for a gas card of \$30 to drive all your friends' home that you brought.

VPMC

34. Went through Constitutional changes for verbiage/grammar that need to be made:

Annex A – Addition of a new Para 3: “In considering an appointment to VPMC, given the involvement and dedication proven of members already on the Mess Committee, weight will be given to the recommendations of the Honorary CWO, PMC, and Mess Manager.”

Annex E, Note 2 –Reword to: “Clothing must be clean and in good repair. No vulgarities or racial references will be tolerated. No exposed undergarments or midriffs will be allowed. Foot wear must be worn at all times. Subject to change at the discretion of the Duty NCM.”

Section 107 –Addition of a new Para 9: “Any individual can raise a concern regarding the performance or conduct of a committee member to the PMC (for volunteers) or the WCWO (for appointed positions) as applicable. Action will be taken to meet with concerned members and rectify the situation.”

Section 108, Para 7 – “A quorum for a General Mess Meeting will be based on 50% of ordinary members...”

Section 108 – Addition of a new para 12: “Members may be represented by a proxy in the event of operational requirements preventing them from attending a meeting at the discretion of the PMC. They should submit a form identifying themselves and their proxy to the committee in advance of the meeting. A member may act as proxy for only one other member, and their vote will be displayed by the raising of both hands. For clarity, the PMC may require any members acting as proxy to sit in a designated area.”

Section 108 – Addition of a new Para 14: “Nominations at a Mess Meeting are normally made from the floor. No seconder is required. The JRM Committee will act as a Nominating Committee to temporarily fill vacant positions and propose nominations to the membership. Additional nominations can be made from the floor. Before closing nominations, the PMC shall inquire if there are any further nominations, and if there is no response, nominations will be declared closed.”

Section 226 – Reword to:

“1. Smoking of any kind is not permitted on the patio of the Snake Pit.”

<p>"2. Smoking (to include vaping, etc) is only permitted in designated and clearly marked outdoor areas."</p> <p>"3. Smoking or consumption of cannabis is only permitted in designated and clearly marked outdoor "green" areas."</p> <p>Section 208 – Addition of a new Para 6: "Prior to any Capital Expense Request (CER) action, the mess committee shall seek to set the dollar amount desired for funding, canvas the membership for suggestions for that amount of spending, consider all options to determine what is feasible and conduct a cost analysis (revenue, maintenance, expected life, etc) and present all remaining options to the committee or membership for vote as applicable."</p> <p>Section 210 – Amended to include VPMC: "Bar cards are authorized for official purposes on a monthly basis for the PMC, VPMC, and the Entertainment Chairperson."</p> <p>Motion to approve constitutional changes: 1st MCpl Tait, 2nd Cpl Carter, motion passed.</p> <p>35. Motion to approve gas cards: 1st Avr Leddy, 2nd Cpl Lethbridge, motion passed.</p> <p>36. Motion to operate in a deficit for this FY and use unencumbered cash and use the budget as proposed: 1st Cpl Lethbridge, 2nd Cpl Allen, motion passed.</p> <p>37. Currently we only have 1 mess clerk for roughly 1800 mbrs at any given time. We would like to add a part time mess clerk to help with the workload which would cost roughly \$17,000 per year. Motion to hire an additional part time mess clerk at roughly \$17,000 per year: 1st MCpl Boutlier, 2nd Cpl Lethbridge, motion passed.</p> <p>38. Motion to spend \$200 per year on Advertising for marketing purposes: 1st MCpl Tait, 2nd Pte Gibb, motion passed.</p> <p>39. Motion for \$15,700 for the Sports budget: 1st Cpl Carter, 2nd Cpl Lethbridge, motion passed.</p> <p>40. Motion for \$5900 for the E-Sports budget: 1st Pte Gibb, 2nd Avr Leddy, motion passed.</p> <p>41. Motion for \$105,600 for the Entertainment budget: 1st Cpl Tourangeau, 2nd Cpl Carter, motion passed.</p> <p>42. Motion for \$14,855 for the Housing budget: 1st Cpl Tourangeau, 2nd Cpl Carter, motion passed.</p> <p>43. Motion for \$3900 for the PMC/VPMC bar card and discretionary fund for the year: 1st Cpl Tourangeau, 2nd Avr Leddy, motion passed.</p>	
IV OPEN DISCUSSION <p>44. Cpl Morin suggested Ad budget goes to purchase Adobe Suite. Response: Mess doesn't have its own computer.</p> <p>45. AVSO Labs mentioned to decrease the mess dues to \$10. Response: No.</p> <p>46. Cpl Hopkins asked to implement volunteer mess reps for events and activities to promote awareness. Response: we already have mess unit reps that do this.</p> <p>47. MCpl Brake said that last GMM we voted on the digital voting system instead of in person: Response: The minutes were not signed off on and came back for revisions.</p> <p>48. Cpl Hartemink asked what the timeline for Wi-Fi in the mess is. Response: there are three internet systems on the base right now. We are trying to get our own internet in place but that will take some time.</p>	Info/ Action PMC

AJOURNEMENT

1. Next GMM will be TBD.
2. Motion to adjourn meeting: 1st Pte Gibb, 2nd Cpl Carter, meeting adjourned at 1135hrs.

Distribution List

Executive Committee members via e-mail

Unit Reps via e-mail

MCpl Lamont (in the absence of the PMC)
VPMC
2401

MCpl Melaragno
Secretary
7389

Todd Peddle
Civ
Sr Mgr PSP
3079

Recommended/Not Recommended

J. P. D. Baulne
CWO
WCWO
2475

Recommended/Not Recommended

A Lavoie
LCol
D/WComd
3301

Recommended/Not Recommended

R. G. Deming
Col
WComd
3300

Approved/Not Approved

Distribution List
Action
WNPF