

19 Wing Comox

5950-1 (19WCYC-Sect)

23 Feb 2023

Distribution List

**MINUTES OF 19 WING COMOX  
YACHT CLUB AGM HELD AT THE  
OFFICER'S MESS 19:00 HRS 22 Feb 2023**

Chair:	LCol Fil Bohac	Commodore	Elected
Secretary:	Sgt Derrick Mondry	Secretary	Elected
Present:	Maj Kevin Stevens	Dinghy Captain	Elected
	MCpl Shannon Green	Treasurer	Elected
	Mr James Hollis	Rear Commodore/ Acting Comms O	Elected Appointed
	Mr Roch Massicotte	Keelboat Captain	Elected
	Mr Graham Edwards	Kayak Captain	Elected
	Mr Marcel Rivest	Training Officer	Elected
Absent:	Mr Tim Williams	Membership Officer	Elected
	Maj Brett Banadyga	Foreshore Officer	Elected
Guests:	Ms Charlene DeBellfeuille (PSP Rep)		

**Introductory Remarks:**

The meeting was called to order at 19:00 hrs.

ITEM	DISCUSSION	ACTION BY	STATUS
1	AGENDA		
	Commodore Fil Bohac presented the slide show agenda (slides enclosed).	Commodore	
2	DETERMINATION OF A QUORUM		
	The club has 217 paid memberships (i.e. voting members) as of the AGM date; 57 members attended the AGM, including proxies, which represents 26.3% of members. The 19WCYC Bylaws consider a quorum to be 33%. The Commodore considered the members present at the AGM to be a suitable cross-section of the membership, and to well represent the interests of the membership, and therefore requests 19WComd	Commodore/ PSP	

	approval of quorum for the AGM (via approval of these minutes).		
3	INTRODUCTION OF EXECUTIVE		
	The Commodore introduced the Executive members individually.	Commodore	
4	APPROVAL OF AGENDA & PREVIOUS MINUTES		
	<b>Motion</b> to approve the minutes of the previous AGM and the current AGM agenda was introduced by Simone Vatheuer and seconded by Haley Curtis. Motion was passed.	Commodore	Carried
5	CHANGES TO CONSTITUTION AND BY-LAWS		
	The Commodore outlined proposed changes/updates to the Constitution & Bylaws outlined in the slide report. The changes were discussed at length and voted on individually.  <u>Constitution</u> 1. Article V – para 7: Pro-rated (half price membership from 1 Sep. <b>Motion</b> by Graham Edwards, seconded by Bryan Arbic to adopt this change to the Constitution as presented.  <u>By-Laws</u> 1. Para 16 - Fees: Fees except membership to be set by the Executive. <b>Motion</b> by Ben Douglas, seconded by Chris Chance to adopt this change to the By-Laws as presented.  2. Para 43 – Berth Allocation Points: Collection of points by Membership year, and removal of ‘social event participation’ from points collection. <b>Motion</b> by Dave Weaver, seconded by Simone Vatheuer to adopt this change to the By-Laws as presented.  3. Para 58 – Rentals: Introduce a minimum age of 16 to sign out any vessel without an adult present. <b>Motion</b> by Alan Phillips, seconded by Paulette Hendry to adopt this change to the By-Laws as presented.  4. Para 42 – Berth Allocations: Added a requirement	Commodore	Carried  Carried  Carried  Carried

	<p>for a “Pleasure Craft Safety Check” (wording amended from original proposal in slides after extensive discussion). Additional details on slide 17 was concurred during the discussion, omitting a timeline and pass requirement.</p> <p><b>Motion</b> by Paul Hendry, seconded by Alan Philips to adopt this change with the agreed-to changes.</p>		Carried
6	TREASURER’S REPORT - BUDGETS		
	<p>Shannon Green reviewed attached slide report. The 3 underlined items from the attached slide show (Sea-Can increase value \$5K to \$10K, Clubhouse Awning \$10K and Kayak Trailer \$5K) were voted on together.</p> <p><b>Motion</b> by Kevin Stevens was seconded by Simone Vatheuer to accept the FY23/24 budget as presented, the extant CER increase, and new Capital Expenditures as presented.</p>	Treasurer	Carried
7	MEMBERSHIP		
	<p>The Commodore presented the attached slide report as the Membership Officer was absent. A member asked about online membership signup through PSP, but Charlene DeBellfeuille informed us that it is currently unavailable but is a planned option in the future.</p>	Commodore	
8	DIVISION REPORTS		
	<p>a. <u>Rear Commodore</u> – James Hollis presented attached slide report, outlining clubhouse use, upgrades, and repairs.</p>	Rear Commodore	
	<p>b. <u>Keelboat Captain</u> - The Commodore presented attached slide report including usage statistics, and proposed a division restructure which was well received.</p>	Commodore	
	<p>c. <u>Foreshore</u> – Attached slide report presented by the Commodore as Brett Banadyga was absent. 23 vessels on the docks, room for a few more, and noted changes to simplify the berthage fee structure. Changes to berthage application dates was presented and discussed, noting that points</p>	Commodore	

	collected by those whose main volunteer activity is instructing the BCC will need to be captured since it currently poorly aligns with securing points for berthage.		
	d. <u>Training Officer</u> – Attached slide report presented by the Commodore with questions answered by Marcel Rivest. Basic Cruising Course students number 24, Advanced Course/Tech Nights discussed.	Commodore/ Training O	
	e. <u>Dinghy Captain</u> – Attached slide report was presented by the Commodore with questions answered by Kevin Stevens. Plans for Dinghy covers, and more training opportunities and events was discussed.	Commodore/ Keelboat Captain	
	f. <u>Paddlesports Captain</u> – Attached slide report was presented by the Commodore with questions answered by Graham Edwards. 19 kayaks, 11 SUPs, new procurements including Sea Can for storage and a trailer (previously endorsed CER)	Commodore	
	g. <u>Communications</u> – Attached slide report presented by the Commodore with questions answered by James Hollis. New Content Management System for website, use of Facebook page and closed Member Group, and email newsletter. h.	Commodore/ Comms O	
9	<b>VOLUNTEER OF THE YEAR</b>		
	Mike Vatheuer has been named as Volunteer of the year and Roch Massicotte made a short presentation summarizing Mike’s contribution.	Commodore/ Keelboat Captain	
10	<b>STRATEGIC PLAN</b>		
	The Commodore presented the attached slide report, outlining the results of the fall 2022 member survey, which informed the strategic vision for the club. This includes the proposal to procure a new Keelboat of ~35’ LOA, increase on-water activities and events, and promote both volunteer engagement and a sense of pan-club community.  After some discussion, a <b>Motion</b> was put forward by Simone Vatheuer, seconded by Ben Douglas, for	Commodore	

	expenditure of up to \$100K to procure a larger cruising vessel, following disposal of one club keelboat. It was noted that the vote was unanimously carried.		Carried
11	<b>ELECTION OF EXECUTIVE COMMITTEE</b>		
	<p>(1) <u>Commodore</u> - LCol Fil Bohac was elected by acclamation.</p> <p>(2) <u>Vice Commodore</u> – Maj Kevin Stevens was elected by acclamation.</p> <p>(3) <u>Secretary</u> – Sgt Derrick Mondry was elected by acclamation.</p> <p>(4) <u>Treasurer</u> – MCpl Shannon Green was elected by acclamation.</p> <p>(5) <u>Rear Commodore</u> - James Hollis was elected by acclamation.</p> <p>(6) <u>Foreshore Officer</u> – Alan Phillips was elected by acclamation.</p> <p>(7) <u>Keelboat Captain</u> – Maj Ian Golding was elected by acclamation.</p> <p>(8) <u>Dinghy Captain</u> – MCpl Andrew Fraser was elected by acclamation.</p> <p>(9) <u>Paddlesports Captain</u> – Mr Graham Edwards was elected by acclamation.</p> <p>(10) <u>Membership Officer</u> – Ms Paulette Hendry was elected by acclamation.</p> <p>(11) <u>Training Officer</u> - Mr Marcel Rivest was elected by acclamation.</p> <p>(12) <u>Communications Officer</u> – Mr James Hollis was appointed.</p> <p><b>Motion</b> by Paul Hendry, seconded by Simone Vatheuer to elect executive members into positions as listed.</p>	Commodore	Carried
12	<b>OPEN DISCUSSION</b>		
	<p>Ben Douglas asked for a replacement Bar Manager to be appointed to replace him in 2 years' time. He has offered to work with someone in the interim to train/assist as desired.</p> <p>The new Dinghy Captain introduced himself and noted that he will work with the executive to procure a 'safety vessel' to support Dinghy sailing activities (which aligns with current Keelboat safety vessel plans)</p>		

13	CLOSING REMARKS		
	The Commodore reminded membership that this is their club and that he welcomes ideas, effort and time from the membership. He asked the membership to respond to calls for volunteers and to please be active supporters of the club.		
14	Adjournment		
	The <b>MOTION</b> to adjourn meeting at 21:00 was proposed by Roch Massicotte and seconded by Graham Edwards was unanimously carried.		Carried

F. Bohac LCol Commodore 250-218-1973	D. Mondry MCpl Secretary 250-339-2435

Recommended / Not Recommended	<b>Recommended</b> / Not Recommended
K. Elmore Mgr. FS&R 8542	A.C. Moorhead Snr Mgr. PSP 8246

Recommended/ Not Recommended	<b>Approved</b> / Not Approved
K.R. Connerty LCol D/WComd	J.P. Gagnon Col WComd

8206	8200
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Enclosures:

- AGM PPT Slides 22 Feb 2023
- 19 WCYC Business Plan FY 23/24
- 19 WCYC Budget FY23/24

Distribution list

Info:

Recreation Coordinator – Ms. Charlene DeBellefeuille

Club President – LCol Fil Bohac

Club Secretary – Sgt Derrick Mondry

NPF Accounting Manager