

19 Wing Comox

5950-1 (19WCYC-Sect)

2 Dec 2022

Distribution List

**MINUTES OF THE 19 WING COMOX
YACHT CLUB EXECUTIVE COMMITTEE MEETING
HELD AT THE CLUBHOUSE 16:00 HRS 23 NOV 2022**

Chair:	LCol Fil Bohac	Commodore	Elected
Secretary:	Sgt Derrick Mondry	Secretary	Elected
Present:	Maj Brent Banadyga	Foreshore Officer	Elected
	Maj Kevin Stevens	Dinghy Captain	Elected
	Mr. James Hollis	Rear Commodore/ Acting Comms O	Elected Appointed
	Mr. Roch Massicotte	Keelboat Captain	Elected
	Mr. Marcel Rivest	Training Officer	Elected
	Mr. Graham Edwards	Kayak Captain	Elected
	Mr. Tim Williams	Membership Officer	Elected
	Mr. Ben Douglas	Bar Manager	Appointed
Absent:	MCpl Shannon Green	Treasurer	Elected
Guests:	Mr. Ben Douglas	Bar Manager	Appointed
	Maj Claude Rivard	new member, dropped-in by invite	

ITEM	DISCUSSION	ACTION BY	STATUS
1	INTRODUCTORY REMARKS		
	Commodore welcomed executive. The meeting was called to order at 16:00 hrs. A quorum was present.	Commodore	
2	ADDITIONAL AGENDA ITEMS		
	Commodore reviewed the agenda.	Commodore	
3	APPROVAL OF MINUTES OF PREVIOUS MEETING		
	The minutes of the previous executive meeting were reviewed and accepted.	Commodore	

4	TREASURER'S REPORT		
	<p>Treasurer was absent. The Commodore has spoken to Shannon about additional procurement cards and Graham Edwards has indicated interest in procuring to provide additional flexibility. It was also noted that we have accounts at several local businesses and can procure via this method.</p> <p>Action: Roch to add Commodore and Vice Commodore to accounts at local business to ease miscellaneous procurement.</p>	<p>Treasurer</p> <p>Keelboat Capt (Roch)</p>	
5	DIVISION REPORTS		
	<p>a. <u>Communications</u> –</p> <p>(1) James explained that the new website is evolving and Facebook page has been cleaned up by Roch with new items added. Commodore is now admin for FB group and page. Commodore encouraged use & postings from the Exec, to update members on recent and upcoming activities (kayak training, winterization of dinghies and keelboats, planned work parties (even if no call out for volunteers).</p> <p>(2) Commodore to begin publishing “From the Commodore” monthly messages (via Comms O).</p>	<p>Rear Commodore</p> <p>Commodore</p>	
	<p>b. <u>Dinghy Sailboat</u> -</p> <p>(1) Kevin reports winterization complete. Two boat covers ordered and boats will be washed before being covered – awaiting suitable weather.</p> <p>(2) Dinghy Captain replacement ongoing.</p>	<p>Dinghy Capt</p> <p>Keelboat Capt</p>	
	<p>c. <u>Foreshore</u> –</p> <p>(1) Brett reports payment system issues with PSP. Current system doesn't allow for variable berthage fees based on length. Moorage payments to be collected by cash or cheque soon. 1 new regular force member keelboat alongside recently. 3-4 spaces still available. Some pylons reported to have no power, Kevin to follow up on this as there is an existing open work ticket.</p>	<p>Foreshore</p> <p>Vice Commodore</p>	
	<p>d. <u>Paddlesports</u> –</p> <p>(1) Pool sessions all done until April.</p> <p>(2) Graham proposed adding both a lightweight</p>	<p>Paddlesports Capt</p>	

	<p>double and single kayak to the fleet. CER needed.</p> <p>(3) Commodore suggested AGM item – Exec spending authority increase due to inflation.</p> <p>(4) Graham still looking for an assistant.</p>		AGM
	<p>e. <u>Keelboat</u> –</p> <p>(1) Roch looking for an assistant.</p> <p>(2) Considering aluminum hull for dinghy replacement vice full inflatable; still within previously approved budget.</p> <p>(3) Peter Duck dodger replacement estimated \$3-5k @ Eldorado, investigating other options. Breaker popping, power switch to be replaced to eliminate confusion.</p> <p>(4) 2 worn out power cords to be replaced.</p> <p>(5) Undersized life rings to be replaced.</p> <p>(6) “Adopt a Boat” suggested to share workload.</p>	Keelboat Capt	
	<p>f. <u>Membership</u> –</p> <p>(1) Tim planning simplified membership form.</p> <p>(2) No recent requests for data, but info is available to Exec anytime requested.</p> <p>(3) Membership report –for Oct 2022: Paid Memberships (Individual and family): 217 Total number of adult members: 354</p> <p>(4) Membership Cards are of limited in use, and will only be produced by request. Access list/vehicle decals used at gate for enforcement. Existing cards are still available on bar. <i>[note: Commodore will seek 19OSS CO concurrence to ensure key signout only to those on access list, verified each time]</i></p> <p>(5) Vehicle decals available from Gate guard. Recommend only giving out new ones after 1 April 23</p>	<p>Membership Officer</p> <p>Commodore</p>	
	<p>g. <u>Rear Commodore</u> –</p> <p>(1) Covered previously in Comms.</p>	Rear Commodore	
	<p>h. <u>Training</u> –</p> <p>(1) Marcel reports 34 people attended initial BCC meeting virtually and in person. Planning for 24 students, 8 instructors and 4 spare students.</p> <p>(2) PCOC available online and Roch to offer</p>	Trg Officer	

	several ROC(M) courses.	Keelboat Capt	
	<p>i. <u>Bar</u> –</p> <p>(1) Ben reported receiving notification of a \$325 sync error he is working to resolve.</p> <p>(2) Upcoming Friday potluck and decorating.</p>	Bar Manager	
6	OLD BUSINESS		
	<p>(1) <u>Prep for AGM Key decisions</u> – (1)Fixed moorage rate. (2)Patio furniture. (3)Clubhouse awning. (4)Tree Island mooring ball. (5)Lightweight single & double kayak (reduced to Exec approval and CER). (6)Constitution & ByLaws Updates (see below)</p> <p>To be finalized at Jan exec meeting.</p>		AGM items
7	NEW BUSINESS		
	<p>a. <u>Seals on floats</u>: discussed as a natural hazard, no action available.</p> <p>b. Roch suggested “Tech Nights”, Commodore supports. Just need a date and will send out invite & Post</p> <p>c. <u>Scuba Club Cooperation</u>: They have expressed an interest in boat dives and inspections.</p> <p>d. <u>Volunteerism and Points Tracking</u>: Ideas to encourage/engage more volunteers discussed. Points toward berthage not really sufficient motivation if alongside space is plentiful. Need to develop volunteer opportunities, expectations and point generation benefits</p> <p>e. <u>Berthage Scarcity</u>: Generate scarcity by inviting new members to join such as Jonathan of Blanchard Rigging.</p> <p>f. <u>C&B Changes for AGM</u>:</p> <p>(1) Minimum sign out age.</p> <p>(2) Cost Change Authority: Course vs Membership vs Rentals</p> <p>(3) Pro-rated membership.</p> <p>(4) Simpler/Tiered Berthage rates.</p> <p>g. <u>Strategic Direction</u>:</p> <p>(1) Inputs regarding Keelboats</p>		

	<p>(disposal/acquisition) sizes to be discussed in future.</p> <p>(2) Events and Activities: using Facebook and email to push out and maintain a community</p> <p>(3) Volunteer Hours – expectations/consequences? Covered previously. Further discussion Jan and potentially at a separate Strategic Retreat.</p>		
8	OPEN DISCUSSION		
	<p>Brent spoke with a club member and apparently some cheques have not been cashed from the past few months.</p> <p>AGM date proposed for Wednesday 22 Feb 23, evening, at the OMess</p>		
9	CLOSING REMARKS		
	Nil.		
10	NEXT MEETING DATE		
	11 Jan 2023 @16:00, Clubhouse		
11	Adjournment		
	Meeting adjourned at 18:30		

F. Bohac
 LCol
 Vice Commodore
 250-218-1973

D. Mondry
 Sgt
 Secretary
 7992

RECOMMENDED/NOT
RECOMMENDED

APPROVED/ NOT APPROVED

K. Elmore
Mgr. FS&R
8542

A.C. Moorhead
Snr Mgr. PSP
8246

Enclosures:

- Meeting Agenda – 23 Nov 2022

Distribution List:

Info:

D/W Commander

Sr Mgr. PSP

Recreation Coordinator

NPF Accounting Manager

Comms O (for website)