

+19 Wing Comox

5950-1 (19WCYC-Vice-Cmdre)

26 Jul 22

Distribution List

**MINUTES OF THE 19 WING COMOX
YACHT CLUB EXECUTIVE COMMITTEE MEETING
HELD AT THE CLUBHOUSE 1600 HRS 22 JUN 2022**

Chair: LCol Fil Bohac Commodore Elected
Secretary: Capt John Cloke Vice-Commodore Elected

Present:

Maj Kevin Stevens	Dinghy Captain	Elected
Maj Brent Banadyga	Foreshore Officer	Elected
Marcel Rivest	Training Officer	Elected
Roch Massicotte	Keelboat Captain	Elected
Graham Edwards	Paddle Sports Captain	Elected
Steve Bunyan	Asst Bar Manager	Appointed
Tim Williams	Membership Officer	Elected
James Hollis	Rear Commodore/ Comms O	Elected Appointed

Absent:

MCpl Shannon Green	Treasurer	Elected
MCpl Derrick Mondry	Secretary	Elected

Introductory Remarks:

The meeting was called to order at 1606 hrs. A quorum was present.

ITEM	DISCUSSION	ACTION BY	STATUS
1	INTRODUCTORY REMARKS		
	The Commodore made some general opening remarks.	Commodore	
2	TREASURER'S REPORT		
	a. Treasurer sent his regrets but provided email copies of statements to the executive. See a brief asset/liability statement at Annex A. b. Noted that there is some issue with payments for keelboat use but Treasurer is working through it. Commodore will follow up with Treasurer.	Treasurer	Cmre to follow up with Treas.

	<p>c. Discussed future spending and possibility of striking a small committee to feed into an AGM proposal. Lots of discussion exploring fun/engaging membership activities beyond current TGIF events. Some plans for functions are in the works for the coming months. Some other possible expenditures are: new sails/dodgers etc, new dishwashers, a power washer, and more. Follow up discussion at next meeting.</p>		
3	DIVISION REPORTS		
	<p>a. <u>Communications</u> –</p> <p>a. PSP is closing down all websites, moving to a new server and then starting up a new site that needs to be bilingual. PSP has indicated that we have to save our own media files and links then translate to the new site. We are also responsible for translation services as PSP is not providing this service. The executive is looking at the best way to make the transition.</p> <p>b. The Facebook group is dated and has spam on it. The exec is looking for someone to close the old one and start a new one.</p>	Rear Commodore	
	<p>b. <u>Dinghy Sailboat</u> -</p> <p>a. 3 new dinghy members this month.</p> <p>b. New boat shed has been installed and 420's have been power washed.</p> <p>c. A dinghy has been stored for a while beside the Yacht Club. John to call owner to figure out when it's being moved.</p> <p>d. Discussed adjusting the placement to better store the 420's. Kevin will look for possible docks better suited for the 420's.</p>	Dinghy Captain	John to action.
	<p>c. <u>Foreshore</u> –</p> <p>a. Brett is collecting survey questions to push a survey out to members and will circulate a draft once ready. Google forms is the likely survey platform. Survey should be out in the next week or two.</p> <p>b. Brett continues to work on a communication plan to ensure that club members boats brought back on the docs in the fall are safe and serviceable. This led to a discussion on points' allocations for existing boat owners and managing new boats and being ready for new boats during boating season.</p>	Foreshore	

	<p>d. <u>Paddle Sports</u> –</p> <p>a. RCME did adventure training and it went well. Some minor repairs needed and some things that were broken were fixed.</p> <p>b. Still looking for an Assistant Paddle Sports Captain.</p> <p>c. Some discussion took place around events/activities with paddle sports, especially those that the membership may be more interested in participating in.</p>	<p>Paddle Sports Captain</p>	
	<p>e. <u>Keelboat</u> –</p> <p>a. The 3 club keel boats are able to stay on the docs this summer so no need to place the ‘barge’ on the mooring ball. We will have 2 mooring balls available for use this summer.</p> <p>b. Request to have the exec contact info posted at the Guardhouse for emergency contact.</p>	<p>Keelboat Captain</p>	
	<p>f. <u>Membership</u> –</p> <p>a. Tim presented progress on a new database and asked each division to send their requirements for reports to Tim so he can create the appropriate lists. Lots of discussion on membership process moving forward.</p>	<p>Membership Officer</p>	
	<p>g. <u>Rear Commodore</u> –</p> <p>a. The BBQ is set to be ordered with RPOps taking care of the propane tank installation and setup.</p> <p>b. Motion by Roch, seconded by Marcel to spend up to \$3000 on two new dishwashers. RPOps will be engaged to hook up the electricity and water. MOTION CARRIED</p>	<p>Rear Commodore</p>	<p>Kevin to raise trouble ticket and James to purchase new dishwashers</p>
	<p>h. <u>Training</u> –</p> <p>a. 21 students finished the last course and 5 did not finish due to various reasons.</p> <p>b. Discussed conducting a <u>crew</u> course for those who do not want to be Skipper qualified. Will consider as an option for the 2023 course.</p>	<p>Trg Officer</p>	
	<p>i. <u>Bar</u> –</p> <p>a. Stock check is on Tuesday next week.</p> <p>b. We have three daytime bookings which has resulted in difficulty getting bartenders.</p> <p>c. Cadet request for bar use this summer have been received and are supportable.</p>	<p>Bar Manager</p>	

4	OLD BUSINESS		
	<p>a. <u>Open House</u>. In Hand. REXPO and following day Open House being planned. .</p> <p>b. <u>Recent Dock area Personnel Recovery Concern</u>. There are no permanent ladders for personnel to recover onto the dock once they are in the water. John will look into raising a trouble ticket to add ladders on the ends of docks or in the corners.</p>	<p>Dinghy Capt</p> <p>Keelboat Capt Vice- Commodore</p>	
5	NEW BUSINESS		
	a. <u>Mooring Balls</u>	Cmdre	
6	OPEN DISCUSSION		
	Nil.		
7	CLOSING REMARKS		
	Nil		

8	NEXT MEETING		
	Wed 10 Aug at 1600 hrs.	Cmdre	
9	ADJOURNMENT		
	Meeting adjourned at 1840 hrs.		

J. Cloke
 Capt
 Vice-Commodore
 250-818-9364

F. Bohac
 LCol
 Commodore
 250-218-1973

RECOMMENDED/NOT
 RECOMMENDED

APPROVED/ NOT APPROVED

K. Elmore
 Mgr. FS&R
 8542

A.C. Moorhead
 Snr Mgr. PSP
 8246

Enclosures:

- Meeting Agenda – 21 Jun 22

Distribution List:

Action
 Rec Coordinator

Info:
 DWComd
 Sr Mgr. PSP
 NPF Accounting Manager
 Comms O for Website

Annex A – Financial Report

Breakdown of Assets/Liabilities as of May 22-23:

	MAY22-23
PC/IMPREST	500.00
BANK ACCOUNT (OVERDRAFT)	197,127.02
INVENTORY	1,442.64
PRE PAID EXPENSE	
CURRENT ASSETS	199,069.66
WORK IN PROGRESS	
FIXED ASSETS	60,273.25
OTHER ASSETS	60,273.25
TOTAL ASSETS	259,342.91
ACCRUED LIABILITIES	46.00
UNEARNED REVENUE	9,078.18
CURRENT LIABILITIES	9,124.18
TOTAL LIABILITIES	9,124.18
RETAINED EARNINGS	248,932.42
+ NET INCOME / - LOSS FOR THE	1,286.31
RETAINED EARNINGS	250,218.73
TOTAL EQUITY	250,218.73
TOTAL LIABILITY+EQUITY	259,342.91
Unencumbered Cash	188,002.84