

19 Wing Comox

5950-1 (19WCYC-Sect)

21 Apr 2023

Distribution List

**MINUTES OF THE 19 WING COMOX
YACHT CLUB EXECUTIVE COMMITTEE MEETING
HELD AT THE CLUBHOUSE 18:30 HRS 17 APR 2023**

Chair:	LCol Fil Bohac	Commodore	Elected
Secretary:	Sgt Derrick Mondry	Secretary	Elected
Present:	Maj Ian Golding	Keelboat Captain	Elected
	MCpl Shannon Green	Treasurer	Elected
	MCpl Andrew Fraser	Dinghy Captain	Elected
	Ms. Paulette Hendry	Membership Officer	Elected
	Mr. Alan Phillips	Foreshore Officer	Elected
	Mr. James Hollis	Rear Commodore/ Communications Officer	Elected
	Mr. Marcel Rivest	Training Officer	Elected
	Mr. Graham Edwards	Kayak Captain	Elected
	Mr. Ben Douglas	Bar Manager	Appointed
Absent:	Maj Kevin Stevens	Vice Commodore	Elected

Guests:

ITEM	DISCUSSION	ACTION BY	STATUS
1	INTRODUCTORY REMARKS		
	Commodore began with a round table introduction of members of the executive. The meeting was called to order at 18:35 hrs. A quorum was present.	Commodore	
2	ADDITIONAL AGENDA ITEMS		
	Commodore reviewed agenda.	Commodore	
3	APPROVAL OF MINUTES OF PREVIOUS MEETING		
	Previous minutes were accepted.	Commodore	
4	TREASURER'S REPORT		

	<p>a. Shannon reported \$207k unencumbered cash. Shannon to follow up on CERs & Commodore prioritized CERs to submit and requested exec to assist with providing quotes. Budget was adjusted after discussion with PSP to maintain cash reserves; Commodore reviewed proposed expenditures with the Exec.</p> <p>b. Shannon asked for single point for payment drop-offs as checking each boat is tedious. Commodore will pursue relocating drop box at Quadra gatehouse, and drop-boxes will be removed from individual vessels, with instructions to be sent out to members and posted in the vessel books.</p>	<p>Treasurer</p> <p>Exec</p> <p>Commodore</p> <p>Keelboat Capt</p>	<p>Quotes</p> <p>Action</p> <p>Action</p>
5	DIVISION REPORTS		
	<p>a. <u>Communications</u> –</p> <p>(1) James presented attached report and provided pictures of proposed patio furniture. Exec endorsed the patio furniture choice, based on the previously approved procurement. To procure.</p> <p>(2) Apps to coordinate division meetups such as WhatsApp, Signal or Telegram were proposed. Signal was selected, and will be trialed by Paddlesports and Dinghy, with advertising via FB and newsletter.</p>	<p>Comms O</p> <p>Paddlesports Dinghy</p>	<p>Info</p> <p>Action</p> <p>Action</p>
	<p>Dinghy Sailboat -</p> <p>Andrew planning to teach dinghy courses beginning on every 2nd Sunday in May, beginning May 7. Plans to include social events on same days. Andrew needs 3 buoys plus lines and anchors as training aids - \$900 estimate to purchase. Previously endorsed by Exec.</p> <p>Andrew has an NPF credit card and has added 19WCYC account to it.</p> <p>Rigging and some small hardware & lines needed, within budget.</p> <p>420 covers are in the mail.</p> <p>Since he has the credit card, Andrew will purchase new commercial-grade hose for dinghy cleaning and PVC pipe to simplify sail rolling and storage, as well as new ladder to access kayak shed rafters (where all sails and sheets are stored)</p>	<p>Dinghy Capt</p> <p>Dinghy Capt</p>	<p>Info</p> <p>Action</p>
	<p>b. <u>Foreshore</u> –</p> <p>(1) Alan Phillips has received 9 berthage applications based on 26 May newsletter</p>	<p>Foreshore</p>	<p>Info</p>

	<p>advert; more expected before end-May.</p> <p>(2) Waiting for dock water to be turned on as soon as risk of frost is gone.</p> <p>(3) Exec agreed that tidal grid provides good resource for boat inspections, even in Environmental rules prevent scraping/painting of vessels. Commodore will engage RP Ops</p> <p>(4) Commodore requested list of power pylons needing service from Foreshore Officer, to enable prioritization of breaker replacement with RP Ops.</p>	<p>Commodore</p> <p>Foreshore Commodore</p>	<p>Action</p> <p>Action</p> <p>Action</p>
	<p>c. <u>Paddlesports</u> –</p> <p>(1) 1st training session complete. More sessions planned, advertised via newsletter and Facebook.</p> <p>(2) Members supporting Snow to Surf, and kayaks will be used also.</p> <p>(3) Life jackets to be life-cycled, as planned in the budget.</p>	<p>Paddlesports Capt</p>	<p>Info</p>
	<p>d. <u>Keelboat</u> –</p> <p>(1) BCC running, going well.</p> <p>(2) 3 keelboat team leads assigned with team members.</p> <p>(3) Sea-Tow contacted cost is \$525-\$675 + \$100/hr for 24/7 coverage on 3 keelboats. Exec agreed that value is not evident. Will continue to investigate and discuss options</p> <p>(4) Deposit boxes to be removed from individual keelboats, and members informed on how to pay for rental.</p> <p>(5) Reciprocal list is published, AI to provide to James for website.</p>	<p>Keelboat Capt</p>	<p>Info</p> <p>Action</p>
	<p>e. <u>Membership</u> –</p> <p>(1) Paulette has 195 paid members and will be meeting with Tim for a handover April 18.</p> <p>(2) Waiver forms must be filled out with membership payments. Discussion of options to replace paper forms, looking for simple solution, and how to enforce all three being completed before members sign out equipment or participate in activities.</p> <p>(3) Andrew will assist with database</p>	<p>Membership Officer</p>	

	improvements in the coming months.		
	f. <u>Rear Commodore</u> – Covered previously in Section 5 a.	Rear Commodore	Info
	g. <u>Training</u> – (1) Marcel reports online boat booking has been opened to an unlimited date (previously 30 days) for BCC. (2) One BCC instructor has resigned due to illness and Don Gerald has stepped in. No impact. (3) 10-12 people from Esquimalt interested in a compressed BCC, Exec agreed this would be very difficult to support and not in the interest in the 19WCYC. Marcel will communicate back to requester. (4) Advanced Course will be advertised starting in May. This will allow us to enforce tha the BCC offer a qualification for 'local' sailing and restrict multi-night trips for those who have done more training like the Advanced Course.	Trg Officer	Info
	h. <u>Bar</u> – Extra events scheduled for next 4 weeks.	Bar Manager	Info
6	OLD BUSINESS		
	a. Half Day Rentals – Continue to investigate, driven by ease of payment, even though it may dissuade members from taking a boat for an evening sail, or leave boats 'booked' but unused. More discussion required. b. Rental costs may increase next year as they have not changed in many years. c. 50 th Anniversary – 2022 was 50 th , Simone to present archival info.		
7	NEW BUSINESS		
	a. Nil		
8	OPEN DISCUSSION		

	Andrew to investigate computer acquisition for membership through PSP. Temporary solution is available to the MembershipO if required.		
9	CLOSING REMARKS		
	Nil.		
10	NEXT MEETING DATE		
	15 May 2023 @18:30		
11	Adjournment		
	Meeting adjourned at 21:00		

F. Bohac
 LCol
 Commodore
 250-218-1973

D. Mondry
 Sgt
 Secretary
 7992

RECOMMENDED/NOT
 RECOMMENDED

APPROVED/ NOT APPROVED

K. Elmore
 Mgr. FS&R
 8542

A.C. Moorhead
 Snr Mgr. PSP
 8246

Enclosures:

- Meeting Agenda – 17 Apr 2023
- Rear Commodore Report – 17 Apr 2023

Distr List (next page)

Distribution List:

Info:

D/W Commander

Sr Mgr. PSP

Recreation Coordinator

NPF Accounting Manager

Comms O (for website)